MEETING MINUTES May 23, 2023



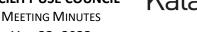
- PRESENT: D. Alexander, R. Bair, F. Bentley, G. Bielby, J. Breeding, C. Colella, M. De Young, E. Dominianni, S. Gordon, W. Gould-McElhone, T. Hamman, K. Miller, G. Pestun, J. Potter, A. Snead, K. Sparrow, M. Vanderhill
- ABSENT: J. Boone, Y. Chapman, D. Coates, M. Hice, L. McFarland, R. Panico, R. Peruski, B. Reynolds

Minutes from 1.19.23 were approved with corrections; motion by Bill, support from Kate

Dannie welcomed Ezra Bell, Student Development Services, and Sean Gordon, Public Safety.

- 1. Facilities Utilization and Upcoming Featured events
  - a. Activity
    - i. Events processed by Event Services, January to present
      - 1. Total: over 3,500
    - ii. Past Event Update
      - 1. Michigan Family Farms Conference TTC Feb. 25, 2023
        - a. Cancelled due to inclement weather
        - b. Will follow up on 2024 event
      - 2. Fretboard Festival at KVM and AWH March 3 and 4, 2023
        - a. Great attendance
          - i. 3.4: 165
            - ii. 3.5: 324
        - b. Content still being viewed
        - c. 4.1.23 "Bonus" event; Dale B. Lake Auditorium
          - i. Attendance: 352
          - ii. Shout out to Facilities Services and IT for assistance
      - 3. Naturalization Ceremony Dale B. Lake Mar 24, 2023
        - a. Comments
          - i. Very exciting, inspirational event
          - ii. Huge turnout
          - iii. First event at KVCC held approximately 3 years pre-Pandemic
            - 1. 2023 event is first time since pandemic
        - b. Some logistical issues for improvement next year
      - 4. Kalsec/KVCC Culinary Competition CAH April 13, 2023
        - a. Went well; good turnout
        - b. 1 student offered internship
        - c. May look at different date in 2024 to avoid finals week
      - 5. Foodways Symposium FIC April 15, 2023
        - a. Monday virtual event: approximately 30 participants
        - b. Sat event, approx 500 attendees
        - c. Reconfigured set up; better traffic flow
        - d. 2024 main event will move to Marilyn J. Schlack Allied Health & Culinary Building

## FACILITY USE COUNCIL





- May 23, 2023
- 6. Student Art Exhibit
  - a. 22 participants; 49 submissions; 300 guests
  - b. Several pieces were sold
- 7. Girls on the Run, 5.20.23
  - a. 2 runs; 800-1000 participants
  - b. Improved route; increased visibility for crowd
  - c. No security/safety issues
- 8. KVM Mental Health Fair
  - a. Per Bill, good turnout
- 9. Character Gala
  - a. 4.1, AWH
  - b. 10 Princess characters participated
  - c. Attendees came in costumes
  - d. Hope to participate
- 10. Comic Book Day
  - a. AWH
  - b. Spiderman/Batman
  - c. Interactive drawing event
- 11. EMC Completion Ceremony
  - a. Went well
- 12. Faculty Summit
  - a. 4.28
  - b. Shout out to Facilities services; HUGE effort
- ii. Upcoming Events
  - 1. EMC Camps
    - a. ASL; Explore your Future
    - b. June July
  - 2. Athletic Camps
    - a. June July
  - 3. American Culinary Federation Symposium
    - a. 8.12
    - b. National participants
    - c. Event plan in process; will review with Logistics team
  - 4. Alumni + Art Show
    - a. 6.2
    - b. 32 artists; 52 submissions to date
  - 5. Big Chill/Vibe Fest
    - a. Well received last year
    - b. 9.6: TTC
    - c. 9.7: AWH
    - d. 9.12: MJSCAH
    - e. Advise Ezra if interested in hosting a table
    - f. Pre-event planning to be enhanced this year



May 23, 2023

- 6. Opportunities for Education Fund Raising Event
  - a. 9.28, 5:30, FIC
  - b. More to come
- 2. Special Use Group Updates
  - a. Work currently on pause
  - b. Will resume in future
  - c. Subset of group to review Food Safety Guidelines
- 3. Other
  - a. Building Hours
    - i. Info re: external open/close on line; access info provided
    - ii. Annual Building Hours Calendar in process
    - iii. Internal access questions
      - 1. Forward to Greg Pestun
      - 2. Official form for requesting internal access in development
  - b. Signage Refresh
    - i. Bathroom signage affixed
      - 1. Handwashing
      - 2. QR code to report issues
    - ii. Main Areas
      - 1. Health/wellness focused
    - iii. Interior Classroom templates in process
  - c. Student Planner Events
    - i. Events must be reviewed prior to inclusion
    - ii. 5.26 deadline for submission to Events Services
      - 1. Reminder in process
  - d. Standardized Event Plans/checklists
    - i. In development to streamline processing annual/recurring events
  - e. Event Checklist (Internal only)
    - i. In development; collaborative process
    - ii. Dannie indicated that effort is underway
      - 1. Will include egresses, AED's etc.

There being no further business, the meeting was adjourned. Next meeting to be scheduled early – mid September.